

**Monthly Chapter Financial Status**

Date	Expenses Paid This Month	Amount
<b>Total Expenses Paid This Period:</b>		

**Name of Chapter:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

*Note: Enter individual house monthly \$50 contribution on other side of this form. This side is for Chapter dues only.*

Date	House Name	Number of beds in house	Amount Due from Prior Month(s)	Plus Amount Due This Month	Total Amount Due	Payment	Balance Owed (Subtract payment from Total Amount Due)

- ◆ Financial Reports are at the heart of self supported recovery houses. The Chapter needs to keep financial records that provide a good example for all houses.
- ◆ Each Oxford House in the Chapter should be sent a copy of this financial report so that every house knows how funds are being used.
- ◆ Individual houses should make their monthly contributions to Oxford House World Services either directly or through the Chapter. If made through the Chapter the Chapter should identify the Houses making a \$50 contribution so that it can be credited toward the annual Directors Award.

<b>Total Income For Chapter This Month:</b>	\$ _____
Plus Amount in the Checking Account	\$ _____
Minus Expenses Paid This Month	\$ _____
<b>Chapter Balance This Month:</b>	\$ _____

# Individual House Contributions to World Services This Month

Each year at the Annual Oxford House World Convention, the Directors of Oxford House, Inc. present an award to those Oxford Houses that have made a \$50 monthly contribution to Oxford House World Services for twelve continuous months. Those houses are ones that have taken the 1999 Convention Resolution for houses to make \$50 monthly voluntary contributions seriously. The purpose of the contributions is two-fold: (1) to pay the expenses incurred by OHI when it must go to litigation or adjudication in order to protect individual Oxford Houses from discrimination under the Federal Fair Housing Act or American’s With Disabilities Act, and (2) the long-term goal of making the entire Oxford House movement self-supporting including the technical assistance, publications and internet web site provided by the Oxford House World Services staff. This form is a simple way for each chapter to keep track of the voluntary monthly contributions made by its member houses.

The 2004 Oxford House Convention will consider a resolution to provide each chapter with an incentive award for individual house participation in the contribution program. The proposed resolution is: “Each Chapter that has 60% of its member houses receiving an annual Director’s Award shall be granted \$1,000 within thirty days following the annual convention where the Director’s Awards are presented.”

Listed below are the individual Oxford Houses making at least a \$50 contribution to Oxford House World Services the month of \_\_\_\_\_ in the year \_\_\_\_\_.

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